



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

## Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

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Secretary

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### Underground Storage Tank (UST) Systems Registration & Reporting Guidance

UST System registration is most efficiently reported using the [UST Online Filing/Data Management System](#). Please use paper forms only if you have no computer access and mail completed forms to:

**MassDEP UST Data Management Program**  
**One Winter Street, 7th Floor**  
**Boston, MA 02108**

UST System registration has been designed so that once you have completed your facility registration using Forms UST1 through UST4, you need only report updates to remain in compliance. The Cover Sheet (Form UST1) needs to accompany ALL submittals.

#### **UST1 - Cover Sheet & Certification** (include with all submittals)

Legal Owner of USTs  
Facility Name & Location  
Owner Certification Statement

#### **UST2 - Owner/Operator & Facility Registration**

Owner/Operator Entity Information & Contacts  
Facility Name & Location

#### **UST3 - Financial Responsibility Registration**

Financial Mechanism identification

#### **UST4 - Tank, Piping & Components Registration**

Tank Description (e.g. Installation Date, Size, Product, Use, etc.)  
Tank & Piping Construction & Material  
Tank & Piping Leak Detection in Use  
Overfill/Spill Containment in Use  
Corrosion Prevention in Use

#### **UST5 - Change of Status/Product**

Temporarily Out of Service (TOS) Notification  
Returning to In-Use Notification  
Change from Regulated to Non- Regulated Product

#### **UST6 - System Removal/Closure in Place**

Registered Tank Removal  
Registered Tank Closure in Place  
Abandoned Tank Removal  
Abandoned Tank Closure in Place  
Removal/Closure Assessment

This information is available in alternate format. Call Michelle Waters-Ekanem, Diversity Director, at 617-292-5751. TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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